

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION		
1	Affiliation Number allotted by CBSE to the school:	1830002
2	Name of the School as per affiliation letter of CBSE:	HOLY CROSS SCHOOL
3	Address of the School:	6 TH MILE TADONG
4	Standard/level/class up to which the school is running:	CLASS I TO XII
5	Is the name and address of school in CBSE affiliation letter and StateNOC/Recognition/U-DISE same exactly the same	YES
6	U-DISE code allotted to the school:	11040302202
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	WEST BENGAL HOLY CROSS SISTERS SOCIETY
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	EXTENSION OF PROVISIONAL AFFILIATION
10	Location of school	In the municipal limits of capital city of a state

S. Somnath

(Signature of Principal)

PRINCIPAL
HOLY CROSS SCHOOL
TADONG, GANGTOK

[Signature]
(Signature of D.E.O.)
O/O The Chief Education Officer
Education Department
East District, Govt. of Sikkim

APPENDIX-III

10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	YES
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	49/S/E/29/08/2009 DATED: 03-09-2021
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	NO
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
15	Total area (In square meters) in respect of 13 and 14 above on which the school is situated:	20234
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	SALE DEED
17	Name of the Owner/Lessee of the land in respect of point-16 above:	WEST BENGAL HOLY CROSS SISTERS SOCIETY
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	NO
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	NO
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
20(a)	If yes the date of last inspection:	09-11-2021
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
21(a)	If yes the date of last inspection:	24-02-2022
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES

Sr. Somu
(Signature of Principal)

PRINCIPAL
HOLY CROSS SCHOOL
TADONG, GANGTOK

[Signature]
(Signature of P.E.O.)
O/O The Chief Education Officer,
Education Department
East District, Govt. of Sikkim

APPENDIX-III

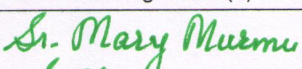

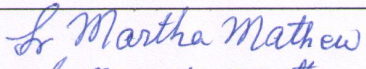
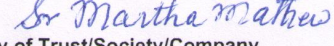
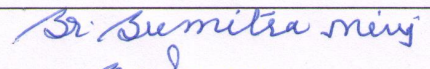
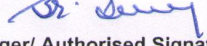
22(a)	If yes the date of last inspection:	12-07-2022
INFORMATION REGARDING THE STAFF		
23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES
Signature with Stamp of School Manager <i>Sr. Sany</i> Manager Holy Cross School 6th Mile, Tadong, Sikkim		Signature with Stamp of School <i>Sr. Jomwama</i> PRINCIPAL HOLY CROSS SCHOOL TADONG, GANGTOK
PART-B		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No. <u>245/21-22/Edn/GOS/Gtk</u>		Date of Issuance <u>17/9/2022</u>
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	YES EXTENSION
		Signature of <i>Sr. Jomwama</i> The Chief Education Officer (Name and Stamp of Issuing DED) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

Sr. Jomwama
(Signature of Principal)

PRINCIPAL
HOLY CROSS SCHOOL
TADONG, GANGTOK

Sr. Jomwama
(Signature of D.E.O.)
The Chief Education Officer
Education Department
East District, Gangtok

SELF - CERTIFICATION PROFORMA

Category of application : Extension of Affiliation		
I (i) MARY MURMU (Principal) of the school HOLY CROSS SCHOOL certify that :		
1	The following uploaded documents are genuine and valid	
*	No Objection Certificate No.: NA	
*	Trust/Society/Company Registration No.: S/13048	
*	Trust/Society/Company Registration Issuing Authority : Joint Registrar of Firms Societies and Non Trading Corporations Darjeeling West Bengal	
*	Trust/Society/Company Registration Expiry Date: 25/02/2023	
*	Recognition Certificate No.: 49/S/E/29/08/2009	
*	Recognition Issuing Authority : EDUCATION DEPARTMENT GOVERNMENT SIKKIM GANGTOK	
*	Recognition Expiry Date: 31/12/2024	
*	Fire Safety Certificate No.: 05/GTK/FS/POL/783	
*	Fire Safety Certificate Issuing Authority : Sub Fire Officer Gangtok	
*	Fire Safety Certificate Expiry Date: 24/02/2023	
*	Building Safety Certificate No.: 337/SD/Ew/Edu	
*	Building Safety Certificate Issuing Authority : Divisional Engineer	
*	Building Safety Certificate Expiry Date: 09/11/2022	
*	Land Certificate No: 54/DD/DC/GTK	
*	Land Certificate Issuing Authority: DM	
*	Land Certificate is in name of School/Society/Trust/Company duly signed by authorized signatory	
2.	That mandatory disclosure has been displayed on the school's website and it's link has been filled in the Part A of the application	
3.	That as per norms sufficient numbers of room/s and well equipped Laboratories for Physics, Chemistry, Biology are for available for senior secondary classes.	
4.	That we have uploaded/submitted all the self-attested documents/ information on the School's Web-Portal and link in the application and the same are true and genuine.	
5.	Submission of wrong system Generated DEO Certificate / Self-undertaking Certificate or deliberate misrepresentation or fraud may result in summarily rejection of Application.	
6.	Submission of fraudulent/deliberate misrepresentation/fraud undertaking with intent to obtain affiliation through wrongful means may also lead to penal action against Principal, Manager and authorized signatory of Society.	
Name and Signature(s) :		
  Principal	  Authorized signatory of Trust/Society/Company	  Manager/ Authorised Signatory
Date :20/09/2022	Place : EAST DISTRICT , SIKKIM	

This document is to be digitally signed by the Secretary of the Society/ Trust/ Company.

PRINCIPAL
HOLY CROSS SCHOOL
TADONG, GANGTOK

SECRETARY
West Bengal Holy Cross Sisters Society
Ramula Villa
P/o: St. Mary's Hill Kurseong
Darjeeling - 734220, W.B.

Manager
Holy Cross School
4th Mile, Tadong, Sikkim